

Chailey Parish Council Transparency information

The Local Government Transparency Code 2015 (the code) came into effect on 1 April 2015. The code is issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980, and replaces any previous codes issued in relation to authorities in England under those powers.

The code does not replace or supersede the existing framework for access to, and re-use of public sector information provided by the:

- Freedom of Information Act 2000 (as amended by the Protection of Freedoms Act 2012)
- Environmental Information Regulations 2004
- Re-use of Public Sector Information Regulations 2005
- Infrastructure for Spatial Information in the European Community regulations 2009
- Sections 25 and 26 of the Local Audit and Accountability Act 2014 which provides rights for persons to inspect a local authority's accounting records and supporting documentation, and to make copies of them.

The code requires local authorities in England to publish the following information quarterly:

- Expenditure Exceeding £500 - all payments for the previous month can be found in the agenda pack of each full Parish Council meeting on this website under Parish Council > Council Meetings (please note that salaries may be redacted)
- Government Procurement Card Transactions - the Parish Council does not hold such a card - so not applicable.
- Procurement Information

Grass cutting contract awarded following a tender process to Barcombe Landscapes for 3 years from 1st October 2024 to 30th September 2027 at a cost of £2830 plus VAT

Insurance policy awarded following a quote process to Gallagher on a three year contract ending 31st May 2027. Premium for 2026/27 £6465 per annum.

Additionally, local authorities are required to publish the following information annually:

Local Authority land – Chailey Parish Council owns the Parts of North Common, Lane End Common, Common Land strip at Markstakes Lane, Land strip Lime Kiln Hill, Burnt House Field, Allotments on Haywards Heath Road, 3 acre field, south of allotments. For further information, contact the Clerk.

Fixed Assets – The total fixed assets are listed on the AGAR which is published annually on this website under Parish Council > Financial Documents. For an itemised list please contact the Clerk of the Parish Council.

Social Housing Assets – the Parish Council has no social housing assets - so not applicable.

Grants to Voluntary Community and Social Enterprises - all grants paid can be found in the minutes of each full Parish Council meeting for June 2026 on this website under Parish Council > Agendas and Minutes

Organisational Chart – The Parish Council has three part time employees only – one Clerk, one RFO and one cleaner.

Trade Union Facility Time - the Parish Council has no trade union representatives - not applicable.

Parking Account - the Parish Council has no controlled on/off street parking spaces - not applicable.

Parking Space – the Parish Council has no controlled on/off street parking spaces - not applicable.

Senior Salaries – No members of staff have remuneration of over £50,000 – not applicable.

Constitution – Chailey Parish Council's constitution is made up of Standing Orders and Financial Regulations, which can be found on the policies page of this website.

Pay Multiple - publication of ratio between the highest paid member of staff (all taxable earnings) and the median earnings figure of the whole authorities' workforce.

Financial year 2026/27	Median earnings (full time equivalent)	Pay multiples
Chailey Parish Council	£39,749	1.31

These calculations include part-time employees' total salaries as full time equivalents. The median remuneration of all staff is calculated by taking the remuneration hourly rate of each individual employee on 31 March 2026, based on the total full-time equivalent salary. All Chailey Parish Council employees are part-time.

Fraud – Chailey Parish Council has no member of staff undertaking fraud investigations - not applicable.

Chailey Parish Council complies with the requirements of the code by publishing the information on this website. Hard copies are available on request from the Parish Clerk.

Full details of the code can be found under Parish Council Publications Transparency Code 2015