



Chailey Parish Council
www.chaileyparishcouncil.gov.uk

To All Councillors

The Annual Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 19th May 2026 at 7.30pm in the Reading Room, Chailey Green.

Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the meeting, after which they may remain but must not speak unless invited to do so.

Signed: *Nicola Menniss* Clerk

Date: 13th May 2026

AGENDA

- 1. To elect a Chair and to receive the Chair's declaration of acceptance of that office.**
- 2. To elect a Vice-Chair and to receive the Vice-Chair's declaration of acceptance of that office.**
- 3. Apologies for absence.**
- 4. Declarations of Interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda. Members of the Council are reminded to review their Register of Members Interests and to update the Clerk accordingly.**
- 5. Questions/comments from members of the public. Under the Council's Standing Orders this agenda item will be limited to 15 minutes, and no member of the public may speak for more than 3 minutes.**
- 6. To consider items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
- 7. PLANNING**
 - 7.1 TW/26/0024/TPO - Westlands House, Warrs Hill Road, North Chailey, E Sx BN8 4JE
Proposal: T1, T2, T3, T4 – Sycamores, Firs – fell to ground – Dead Trees. Risk of falling, therefore exempt from TPO restrictions. Applicant may remove these. **No need for CPC comment.****
 - 7.2 LW/26/0133 – Morning Mead, Coldharbour Lane, North Chailey, E Sx BN8 4HJ
Proposal: Demolition of existing side conservatory and rear extensions and erection of single storey wrap around side/rear extension**
 - 7.3 LW/26/0138- Holford Manor, Holford Manor Lane, North Chailey, E Sx BN8 4DU
Proposal: Demolition of 3 nos. existing detached outbuildings and erection of single-storey ancillary building including associated soft/hard landscaping.**
 - 7.4 LW/26/0117- Land adjacent to Honeysuckle Cottage, Station Road, North Chailey, E Sx
Proposal: Approval of reserved matters application for details of appearance, landscaping, layout and scale relating to outline approval LW/23/0596 for the outline application, with all matters other than access arrangements reserved, for the erection of up to 2no. dwellings, access, landscaping and associated infrastructure.**
 - 7.5 LW/26/0199- 2 Rose Cottages, Haywards Heath Road, North Chailey, E Sx BN8 4DL
Proposal: Erection of single storey rear/side extension.**

Please turn over....

- 7.6 **LW/26/0175** - Camelia Cottage, Station Road, North Chailey, E Sx BN8 4PJ
Proposal: Demolition of existing bungalow and erection of 5no. residential dwellings with associated access and infrastructure
- 7.7 **LW/26/0227** – Changelands, Haywards Heath Road, North Chailey, East Sussex BN8 4EZ
Proposal: Single Storey side extension.
- 7.8 **TW/26/0029/TPO** – Droffas Oak, 5 Great Rough, Newick, E Sx BN8 4HY
Proposal: T1 – Scots Pine – reduction of lateral branches up to 4m – to reduce shading.
- 7.9 **TW/26/0027/TCA** – The Gatehouse, St.Georges, Mill Lane, North Chailey, E Sx BN8 4EG
Proposal: T1 – Ash – Fell to ground level.
- 7.10 **LW/26/0089** – Land to the South of Markstakes Lane, Chailey E Sx
Proposal: Creation of a vehicular access to agricultural land, with associated gates and hardstanding.
- 7.11 **To note LDC planning decisions and result of appeals.**

LW/25/0043	Hickwells, Cinder Hill, Chailey, East Sussex, BN8 4HP.	Relocation of the main bathroom door by 200mm, removal of existing partition wall/door between the guest room and ensuite at first floor level.	Support	Approved.
Appeal. Newick PC are consultees. CPC allowed to comment	Land south of Allington, Newick.	27 dwelling development – original application LW/24/0217	Objection Sept 25	Refused. Appeal Allowed.
LW/25/0572/CD	Grassington Farm, Warren Lane, North Chailey BN8 4HW	Discharge of conditions	No objection to No.7, Objections to 11, 13 & 15, Jan 20 th	Split Decision. Conditions 7,11,13 discharged. Condition 15 not discharged.
APP/P1425/H/25/3374783	Illuminated Display at Chailey Garage, East Grinstead Road BN8 4DH	Appeal	Strongly endorses LDC Conditions, Jan 20 th	Approved. Appeal on LDC Conditions Allowed.
LW/25/0722	Glendene House, Station Road, North Chailey, BN8 4HG	PiP erection of No.2 dwellings adjacent to existing No. 1 dwelling to rear of site.	Resubmission of earlier objections	Approved.
LW/26/0016	The Old Coalyard, Lower Station Road, Newick	Two storey side extension, single storey side extension, addition of 3 no. rooflights to existing roof and alteration to existing fenestration.	No objection providing expansion is in line with previous planning permissions.	Approved.
LW/26/0101	Church Farm, Church	Variation of condition	No objection	Approved.

	Lane, Chailey Green E Sx BN8 4DA	3 (Landscaping Scheme) in relation to approval LW/25/0069 to extend the period of time for implementation from pre-occupation to within 3 years of occupation.		
--	-------------------------------------	--	--	--

8. To consider formal response to Sigma Homes development on-line consultation, South Chailey.
9. To agree the Minutes of the Full Council meeting held on 21st April 2026.
10. Matters Arising from April Full Council Meeting: None
11. To consider appointments to Council Committees (Planning & Environs and Personnel Advisory Committee). Representatives to external organisations.
12. To agree the dates of Full Council and Planning & Environs Committee meetings in 2027.
13. To review and adopt changes made to Model Standing Order 2026 (England).
14. To review and adopt changes made to Financial Regulations.
15. To review and consider adoption of Scheme of Delegation 2026 – 2027.
16. Review & sign Sports Club Tenancy Agreement 2026.
17. Council to consider the un-let field, Chailey Commons.
18. CIL Pot Bid Update.
19. To consider and approve the Council's Risk Management and Asset schedule.
20. To receive and if thought fit approve financial reports.
21. Council to note report received from ESCC Cllr Keenan.
22. Council to note report received from District Councillors Mark Slater & Joa Saunders.
23. To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations.
24. Risk Implications: to note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.
25. Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature.
26. To note the date of the next meeting: Tuesday 16th June 2026 at 7.30pm in the Reading Room, Chailey Green – Meeting to be covered by Mrs Emma Reece, RFO.