

CHAILEY PARISH COUNCIL

Small Grants Application Form 2026

(if necessary please use an additional A4 sheet for your answers)

Name of the organisation/group making this grant application ("the Applicant").	
Name address of the person completing this form on behalf of the Applicant. <div style="text-align: right;"> Position in the Applicant: Telephone no.: E-mail address: </div>	
Brief description of the aims and purposes of the Applicant.	
How many residents of Chailey will benefit if the application is successful and how would this benefit be realised?	
What is the Applicant's <u>current</u> annual income?	£
What are the sources of the Applicant's income?	
What is the sum of cash and deposit funds <u>currently</u> available to the Applicant?	£
Please explain why the Applicant is applying for a grant and the purpose(s) for which any grant made will be used.	
Amount of the grant being applied for:	£
If the application is successful payment will be made by bank transfer please provide bank details	Sort Code: _____ Account No: _____ Account Name: _____

Please attach to this form a copy of the constitution document of the Applicant and a copy of the Applicant's most recent financial statements.

I hereby apply for a grant on behalf of the Applicant. I confirm that (1) the information given is, to the best of my knowledge and belief, correct, (2) I have read and understood the Council's published policy on grants and donations ("the Policy"), (3) this application has been made in compliance with the Policy, and (4) the Applicant agrees and accepts the conditions set out in paragraphs 11 and 12 of the Policy.

** I also confirm that the Applicant is an organisation which is required to undertake Disclosure and Barring Service checks and that all necessary checks have been carried out and are up to date.

Signed.....Date.....

Position in the Applicant.....

The completed form and attachments should be sent to Emma Reece, RFO to Chailey Parish Council, The Reading Room, Chailey Green, Chailey, East Sussex BN8 4DA to arrive by 31st May 2026 at the latest. Copies of any documents may be sent by email to rfo@chaileyparishcouncil.gov.uk but please note that a copy of this form, bearing an original signature, must be submitted to the Council by post or by hand by the date stated.

** Delete if not applicable