



**Chailey Parish Council**  
**www.chaileyparishcouncil.gov.uk**

**To All Councillors**

**A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 20<sup>th</sup> January 2026 at 7.30pm in The Reading Room, Chailey Green.**

**Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the meeting, after which they may remain but must not speak unless invited to do so.**

**Signed:** *Bettina Newell* Clerk

**Date:** 14<sup>th</sup> January 2026

**AGENDA**

1. Apologies for absence.
2. **Declarations of Interest:** in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.
3. **Questions/comments from members of the public.** Under the Council's Standing Orders this agenda item will be limited to 15 minutes, and no member of the public may speak for more than 3 minutes.
4. **To consider items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.**
5. **PLANNING –**
  - 5.1. **LW/25/0634 – Glendene House, Station Road, North Chailey, E Sx BN8 4HG**  
**Proposal:** Erection of 1 no. detached dwelling – Additional Documents.
  - 5.2. **LW/25/0685 - Holford Manor, Holford Manor Lane, North Chailey E Sx, BN8 4DU**  
**Proposal:** Replacement of side extension with two storey side extension, construction of basement, alteration to front and rear fenestration and associated hard soft landscaping.
  - 5.3. **LW/25/0667 – Little Rough Wood, Lower Station Road, Newick, E Sx BN8 4HT**  
**Proposal:** Single Storey rear extension, extension to front porch, single story first floor front and rear extensions with raising of roof height, alterations to fenestration on both sides, and replacement of fence.
  - 5.4. **LW/25/0572/CD – Grassington Farm, Warren Lane, North Chailey, E Sx BN8 4HW**  
**Proposal:** Discharge of Conditions 7 (Materials and Finishes), 11 (CMP), 13 (External Lighting) and 15 (Road Crossings) in relation to approval LW/24/0691
  - 5.5. **TW/25/0107/TPO – Oakwood House, 6 Warrenwood North Chailey, E Sx BN8 4JR**  
G1 – Holly – Thinning of canopy by 75% - understory management to increase light penetration, regeneration and promoting biodiversity;  
T5 – Scots Pine – Reduce the tree to standing monolith of approximately 10m in height – To reduce the risk of failure;  
G2 – Oak – Removal of tree – proximity to new structure;  
T4 – Birch – Removal of tree due to suppression and poor form – To improve visual amenity and structural health of canopy;  
G3 – Oak – (5 No.s) – 2-3m Crown reduction – To reduce potential failure and encourage balanced and structurally stable canopy.

Please turn over....

**5.6 Planning Inspectorate Ref:** APP/P1425/H/25/3374783  
**Appeal Starting Date:** 17 December 2025  
**Appeal by:** C/O Agent - Stantec UK Ltd  
**Proposal:** Installation of 1no illuminated small format advertising display  
**Site:** Chailey Service Station, East Grinstead Road, North Chailey, East Sussex, BN8 4DH -  
 An appeal has been lodged against the Conditions imposed on an advertisement – original planning application LW//25/0447

**5.7 To note LDC planning decisions and results of appeals.**

| <b>Planning Application</b> | <b>Applicant</b>  | <b>Work requested</b>  | <b>CPC decision</b>     | <b>LDC decision</b> |
|-----------------------------|---|--|-------------------------|---------------------|
| LW/23/0596                  | Land adjacent to Honeysuckle Cottage, Station Rd, North Chailey BN8 4PJ | Outline application, with all matters other than access arrangements reserved, for the erection of up to 2no. dwellings, access, landscaping, and associated infrastructure (amended application from 3 to 2 dwellings and new illustrative plan 22_146_PRO1 Option a Rev B) | Object June 2025 FC mtg | Approved            |

6. To agree the Minutes of the Council Meeting held Tuesday 9<sup>th</sup> December 2025.
7. To receive and if thought fit approve financial reports for December 2025.
8. Questions/comments from or for Joa Saunders and Mark Slater, District Councillors for Chailey. *Members of the public are encouraged to contact the Clerk prior to the meeting if they wish to put questions to the District Councillors who will only be present at the meeting if there are issues for discussion.*
9. Lewes Local Plan - Phase 2, Reg. 18 – The Council shall inform the Clerk of any additional comments they may have regarding the Lewes Local Plan.
10. Cllr Berry to raise Reading Room refurbishment.
11. Council to receive reports from the Speedwatch coordinator and will deliberate on whether the information contained in these reports will assist in determining the acquisition of the Blackcat device (discussed at the December meeting).
12. Cllr Berry to discuss purchase of Telephone box outside Reading Room and the practicality of relocating it to North Chailey for use as a Library.
13. Council to consider report received from Chailey School for funding of 3G Artificial Football Pitch.
14. Council to review and consider Health & Safety document for Chailey Windmill.
15. Council to consider bringing forward opening date for Small Grant applications from 1<sup>st</sup> June to 1<sup>st</sup> May.
16. Council to receive report from Cllr Joa Saunders / Cllr Mark Slater, LDC.
17. Council to receive a report from East Sussex County Councillor, Matthew Milligan.
18. To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations.

19. **Risk Implications:** to note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.
20. **Confidential matters:** to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature: None
21. **To note the date of the next meeting:** Tuesday 17<sup>th</sup> February 2026 at 7.30pm in The Reading Room, Chailey Green.