



**Chailey Parish Council**  
**www.chaileyparishcouncil.gov.uk**

**To All Councillors**

**A Meeting of Chailey Parish Council, which you are summoned to attend, will be held on Tuesday 18<sup>th</sup> June 7.30pm in The Reading Room, Chailey Green.**

**Members of the public have a right to and are welcome to attend, and an opportunity will be made available to them to speak at the meeting, after which they may remain but must not speak unless invited to do so.**

**Signed: *Bettina Newell* Clerk**

**Date: 12<sup>th</sup> June 2024**

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest: in accordance with section 31 of the Localism Act 2011 members are to declare any Disclosable Pecuniary Interests in items on this agenda and the Clerk must report any written requests for dispensation in respect of items on this Agenda.
3. Questions/comments from members of the public. Under the Council's Standing Orders this agenda item will be limited to 15 minutes and no member of the public may speak for more than 3 minutes.
4. To consider items not on the agenda which the Chair is of the opinion should be considered as a matter of urgency.
5. PLANNING – Due to only one planning application being received for the month of June, CPC took the decision to defer the scheduled Planning meeting of 4<sup>th</sup> June to the Full Council meeting, 18<sup>th</sup> June 2024.
  - 5.1 To agree the Minutes of the Planning meeting held 7<sup>th</sup> May 2024.
  - 5.2 To consider Lewes District Council planning application received LW/24/0304, Heathview, Haywards Heath Rd. 4-bedroom house, 2 bay garage with home office, ancillary accommodation over with associated landscaping & rewilding.
6. To agree the Minutes of the Annual Meeting of the Council held on Tuesday 21<sup>st</sup> May 2024.
7. Matters arising from May Annual Meeting of the Council:
  - 7.1 Item 24/084 – Council to note that Annual Parish Meeting will be held on the 16<sup>th</sup> May 2025 at the Village Hall.
  - 7.2 Item 24/087 – Query Lime Kiln on Asset Schedule; this is strip of land on Land Registry owned by Council behind former café on staggered crossroads in North Chailey.
8. To receive and if thought fit approve financial reports.
9. To receive a report from the Internal Auditor.
10. To consider and approve the Annual Governance Statement 2023/24 (Section 1 Annual Return).
11. To consider and approve Accounting Statements 2023/24 (Section 2 of Annual Return).
12. To confirm the dates on Notice of Electors rights.

Please turn over....

13. To ensure that the Government and Accounting Statements once approved, have been signed and dated by the Chair.
14. Council to review latest updates to Asset Register.
15. Council to consider adoption of revised Financial Regulations.
16. Council to consider adoption of Privacy Policy.
17. Council to consider and if thought fit approve UKPN's request to instal overhead cables at Rotherfield Farm.
18. Discussion on verges and parking ownership in the village. Cllrs Avery and Evans to raise.
19. Council to consider and if thought fit approve Mr Owen Allpress' quote for tree inspection survey to be carried out on Council owned land.
20. Council to be made aware that tendering process for grass cutting service has lapsed and will need to be renewed in 2024.
21. Cllr Olbrich to raise Council purchase of a Beacon for the Bonfire Society to use at events.
22. Cllr Avery to update Council on the Village Hall.
23. To receive verbal reports from Councillors on their area(s) of responsibility and/or on their involvement with village organisations.
24. Risk Implications: to note and consider any implications arising from the Council's duty under section 17(1) of the Crime and Disorder Act 1998.
25. Confidential matters: to consider a resolution to exclude the press and public from the meeting in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss items of a confidential or commercially sensitive nature. One item to discuss.
26. To note the date of the next meeting: Tuesday 16<sup>th</sup> July 2024 at 7.30pm in The Reading Room, Chailey Green.